

FILED  
DURING  
COURT  
2019 MAR 21 PM 1:48  
ANDREA J. WHITE  
CLERK

IN THE KETTERING MUNICIPAL COURT  
KETTERING, OHIO

RE: Local Rules -  
Court Cost Appendices

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ADMINISTRATIVE ORDER

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It is hereby ORDERED that, effective the date of filing of this Administrative Order, the attached Appendix A and Appendix B shall replace all prior versions of Appendix A and Appendix B to the Kettering Municipal Court Local Rules of Court, which sets forth the costs to be charged in criminal/traffic and civil cases, respectively.

SO ORDERED.

Frederick W. Dressel  
Judge Frederick W. Dressel  
Administrative/Presiding Judge

Date: 3/21/19

James F. Long  
Judge James F. Long

Date: 3/21/19

## APPENDIX A

### KETTERING MUNICIPAL COURT CRIMINAL/TRAFFIC COURT COST SCHEDULE – Effective 3-21-19

Cost Category	Traffic Cases: Moving Violations	Traffic Cases: Non-Moving Violations	Criminal Cases	Parking Cases
Local Costs	\$63.00	\$72.00	\$72.00	
Victim of Crime/Reparations Fund (State cost)	\$ 9.00		\$ 9.00	
Indigent Defense Support fund (State cost)	\$25.00	\$10.00	\$20.00	
Drug Law Enforcement, Indigent Alcohol Treatment Justice Program Services Fund (State cost)	\$ 5.00			
Computerization Fund (per violation)				
- Court	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
- Clerk of Court	\$10.00	\$10.00	\$10.00	\$10.00
Special Projects Fund (per violation)	\$10.00	\$10.00	\$10.00	\$10.00
Miami Valley Crime Stoppers Fund (County cost)			\$ 1.00	
<b>TOTAL GENERAL COURT COSTS:</b>	<b>\$125.00</b>	<b>\$105.00</b>	<b>\$125.00</b>	<b>\$23.00</b>

#### OTHER COSTS and FEES

Appeals:

Local Cost (payable to Kettering Municipal Court)	\$25.00
2 <sup>nd</sup> District Court of Appeals Cost Deposit (payable to Montgomery County Clerk of Court)	\$100.00
Bail Surcharge (State Cost - applies when bond is posted predisposition for any offense other than non-moving traffic offenses)	\$25.00
BMV - ALS Appeals, Driving Privileges, Stays (OVI cases)	\$25.00
Checks Returned for Non-sufficient Funds	\$25.00
Commitment Papers	\$5.00

Copies:	
Certified Copy (per page)	\$3.00
Certified Copy of Order of Expungement (requiring reopening of file) (\$5.00 ea add'l)	\$20.00
Plain paper copies (per page)	\$.05
Credit Card Transaction Fee	\$3.00
Driving Permit/Modification	\$15.00
Ignition Interlock Device (State cost)	\$5.00
Immobilization Waiver (State cost)	\$50.00
Interstate Compact Violation	\$25.00
Jail Booking In/Out (Montgomery County cost)	\$10.00
Jail Video Arraignment (Montgomery County cost)	\$5.00
Jail Transportation Fee (to bring Defendant personally before judge)	\$5.00
Jury Costs:	
Calling of Jury	\$25.00
Cost per case (plus postage, costs vary and shared by cases on docket)	\$25.00
Juror fee per Juror who appears but is not seated	\$10.00
Juror fee per Juror who is seated	\$20.00
License Forfeiture	\$25.00
Moraine Cases (transfer fee from Moraine Mayor's Court)	\$4.65
Probation Costs:	
Supervised Probation Fee	\$150.00
Unsupervised Probation Fee	\$50.00
Did Not Show Summons (each occurrence)	\$25.00
Public Defender Application Fee (State cost)	\$25.00
Sealing of Record/Expungement Filing Fee	\$100.00
Service Costs:	
Certificate of Mailing (ordinary mail service)	\$5.00
Certified Mail	\$15.00
Commercial Carrier (FedEx, etc.)	\$20.00
Subpoena Costs (each witness)	\$3.00
Supplemental Summons—Parking, Did Not Show, Other	\$10.00
Traffic Safety Program, One Violation (add \$50 for each additional violation)	\$175.00
Vehicle Registration Block	\$15.00
Warrant	\$40.00
Warrant Block	\$15.00
Witness Costs (per witness):	
Half Day	\$6.00
Full Day	\$12.00

## APPENDIX B

### KETTERING MUNICIPAL COURT CIVIL/SMALL CLAIMS COURT COSTS SCHEDULE – Effective 3-21-19

#### FILING FEES

Amended Complaint (plus \$15.00 for each additional defendant)	\$15.00
BMV Appeals - Implied Consent, 12-point, FRA, Other (OVIs filed in OVI case)	\$135.00
Certificate of Judgment Filing (from another court)	\$20.00
Civil General Complaint (plus \$15.00 for each additional defendant)	\$135.00
Counterclaim (plus \$15.00 for each additional defendant)	\$15.00
Crossclaim (plus \$15.00 for each additional defendant)	\$15.00
Dog Designation Appeals	\$135.00
Forcible Entry and Detainer Complaint (plus \$15.00 for each additional defendant)	\$145.00
Small Claims Complaint (plus \$15.00 for each additional defendant)	\$55.00
Transfer from Small Claims to Regular Civil Docket	\$80.00
Trusteeship	\$135.00

#### EXECUTIONS

Certificate of Judgment Issuance	\$10.00
Citation in Contempt Praecipe (plus service fees)	\$35.00
Execution Against Chattels (plus levy deposit)	\$75.00
Garnishments:	
Bank (plus \$1.00 check payable to Garnishee, i.e., bank, company)	\$45.00
Wage	\$125.00
Order in Aid Proceeding - Debtor's Examination (plus service fees)	\$35.00
Order of Sale	\$25.00
Writ of Restitution	\$100.00

#### DEPOSITS

Jury Demand (additional deposit may be required)	\$500.00
Levy of Execution on Mobile Home	\$350.00
Levy of Execution on Personal Property	\$200.00
Personal or Residential Service by Sheriff (additional deposit may be required)	\$50.00

#### MOTIONS

Change a Real Party in Interest	\$25.00
Modify Judgment	\$25.00
Revive Judgment	\$25.00
Set Aside Judgment	\$25.00



**OTHER FEES/COSTS**

Alias Summons (including to revive judgment) – each party, via certified mail	\$15.00
Appeals:	
Local Cost – payable to Kettering Municipal Court	\$25.00
2 <sup>nd</sup> District Court of Appeals Cost – payable to Montgomery County Clerk of Court	\$100.00
Checks Returned for Insufficient Funds	\$25.00
Copies:	
Certified	\$3.00
Plain paper	\$.05
Credit Card Transaction Fee	\$3.00
Driving Permit Modification	\$15.00
Exemplified Copy of Judgment	\$15.00
Service Fees:	
Certified Mail Service	\$15.00
Commercial Carrier Service (FedEx)	\$20.00
Ordinary Mail Service (with certificate of mailing)	\$5.00
Personal or Residential Service by Bailiff (each person)	\$25.00
Publication Service	\$25.00
Service on Secretary of State (additional \$5.00 check required for each additional defendant payable to the Secretary of State)	\$25.00
Subpoena costs:	
Praecipe (per witness subpoenaed, plus service fees)	\$10.00
Check/Money Order payable to each witness	\$6.00
Warrant (bench warrant)	\$40.00

**FILING FEES ON NEW CASES - BREAKDOWN**

	<b>BMV Appeals, General Civil Cases, Dog Appeals and Trusteeships</b>	<b>Forcible Entry &amp; Detainer (Eviction) Cases</b>	<b>Small Claims Cases</b>
Local Cost	\$ 79.00	\$ 89.00	\$24.00
Legal Aid Assessment	\$ 26.00	\$ 26.00	\$11.00
Court Computer Fund	\$ 3.00	\$ 3.00	\$ 3.00
Clerk Computer Fund	\$ 10.00	\$ 10.00	\$ 5.00
Special Projects Fund I	\$ 5.00	\$ 5.00	\$ 5.00
Special Projects Fund III	\$ 5.00	\$ 5.00	-0-
Publication Fee	\$ 7.00	\$ 7.00	\$ 7.00
<b>TOTAL filing fee:</b>	<b>\$135.00</b>	<b>\$145.00</b>	<b>\$55.00</b>